

AGENDA

Monday

November 17, 2014

**TOWN OF EASTHAM
AGENDA
BOARD OF SELECTMEN
November 17, 2014
5:00 p.m.**

REVISED 11/14/2014

Location: Earle Mountain Room

I. PUBLIC/SELECTMEN INFORMATION

II. ADMINISTRATIVE MATTERS

A. Action/Discussion

1. Search Committee Open House – Robert Smith
2. Consideration of Request for Special Municipal Employee Status, Board of Assessors Members – Al Sette, Chair
3. Proposal for Remediation of Route 6 Median
4. Appointment of Robert Cook, Open Space Representative to 1651 Forest Advisory Committee
5. Appointment: Mary Nicolini, Old Town Centre Historic District Committee
6. Transient Vendor Permits
7. MS Cape Cod Getaway MS Bike Ride
8. Sign FY16 Budget Policy

III. APPOINTMENTS

5:30 p.m. Update on Municipal Water Project – Environmental Partners Consultants

(Note: Other than public hearings, all times are approximate and items may be taken out of order.)

IV. OTHER BUSINESS/CORRESPONDENCE/MINUTES

V. TOWN ADMINISTRATOR'S REPORT

VI. EXECUTIVE SESSION – To discuss strategy with respect to litigation when an open meeting may have a detrimental effect or the bargaining and litigating position of the public body and the chair is so declaring

Upcoming Meetings

Wednesday, November 19, 2014	2:30 p.m.	Work Session
Monday, December 2, 2014	5:00 p.m.	Regular Meeting
Wednesday, December 4, 2014	2:30 p.m.	Work Session

This meeting will be video recorded and broadcast over Local Access Channel 18 and through the Town website at www.eastham-ma.gov.

****Per the Attorney General's Office: The Board of Selectmen may hold an open session for topics not reasonably anticipated by the Chair 48 hours in advance of the meeting.***

****If you are deaf or hard of hearing or are a person with a disability who requires an accommodation, contact Laurie Gillespie-Lee, 508-240-5900 x207***



TOWN OF EASTHAM

2500 State Highway, Eastham, MA 02642
All Departments 508-240-5900
www.eastham-ma.gov

II A 1 1P9

Date: November 17, 2014

Memo To: Eastham Board of Selectmen

Memo From: Sheila Vanderhoef, Town Administrator

Re: Search Committee

Robert Smith, Chair of the Search Committee would like to hold an Open House event as he did a few years ago to raise awareness of the various Committees in the Town of Eastham and to increase the current pool of volunteers to fill the vacancies on the Committees.

Bob will present to the Board at this meeting.

SV/lg



TOWN OF EASTHAM

2500 State Highway, Eastham, MA 02642 - 2544

All departments 508 240-5900 Fax 508 240-1291

www.eastham-ma.gov

II A 2 1Pg

October 29, 2014

Board of Selectmen
2500 State Highway
Eastham, MA 02642

Dear Selectmen:

The Board of Assessors respectfully requests the Board of Selectmen grant Special Municipal Employee status to the members of the Board of Assessors.

The challenge of filling vacancies on boards and committees is compounded for the Board of Assessors by the unique statutory requirement of completing the Department of Revenue Course 101 within two years of appointment or election. Course 101 is typically only offered in the Boston area and runs for 6 consecutive Wednesday evenings from 4-7 PM. This is a major commitment for an unpaid volunteer, however, all current members of the Board successfully completed the course. We have been unable to fill the Alternate position vacated by Doreen Cahill. Maureen Fagan may now have to resign unless Board members are granted Special Municipal Employee status, leaving only two members on the Board of Assessors.

The Town of Eastham has been fortunate in the past to have had real estate industry professionals serve on the Board of Assessors. They bring extensive knowledge of the current market conditions, insight into market trends, construction and design costs, financing considerations, and "real world" experience. Members of the Board who are employed in the real estate field must adhere to the Conflict of Interest law, and they are further regulated by the Uniform Standards of Professional Appraisal Practice (USPAP) which provides a minimum set of quality control standards.

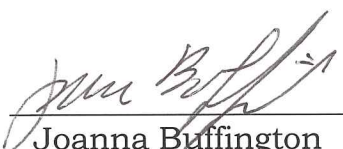
Since Cape Cod is such a small community and business is very competitive, customer service is key. A buyer's agent, an architect or builder, or other professional might file for various permits on their client's behalf to assist in their purchase or project. The conflict of interest law restricts a board member from representing a client before another board or committee. This prohibits real estate industry professionals from serving on the Board of Assessors. If a Board member is granted Special Municipal Employee status, this exempts them from the restriction of interacting with other town boards and committees on their client's behalf.

The Board of Assessors therefore requests the Board of Selectmen grant Special Municipal Employee status to the members of the Board of Assessors.

Thank you for your consideration and attention to this matter.

Sincerely,


Alfred J. Sette, Jr., Chairman


Joanna Buffington
Board of Assessors


Maureen Fagan

II A 3 8Pg

DATE: November 3rd, 2014

TO: Town of Eastham
Board of Selectmen
Linda S. Burt- Chairman

2500 State Highway
Town Hall
Eastham MA 02642

FROM: Jeanne Hamilton
42 Greenhouse Rd., Forestdale, MA 02644
Capetalk@aol.com (508) 477-2918

RE: Proposal for Remediation of Route 6 Median

This proposal highlights some very desirable outcomes effecting every town on the Cape.

- > improved safety and noise abatement
- > money saving
- > eliminate maintenance
- > beautifying our scenic Cape highway

Please consider drafting a letter of support and sharing this opportunity with your local horticultural businesses.

Thank you.

RECEIVED
NOV 07 2014
BY: 

DATE: October 27th, 2014

TO: Mary Joe Perry, DOT District 5 Highway Director
Senator Therese Murray
Governor Deval Patrick

CC: Sandwich Board of Selectmen
Ellen Spear, CEO Heritage Museums and Gardens
Randy Hunt State Representative
Senator Daniel A. Wolf
Selectmen from Bourne to Provincetown

RE: Up Dated Proposal for Route 6 Remediation

The recent blunder that the DOT made by clear cutting trees on Route 6 Cape Cod has presented us with an opportunity to greatly enhance the beauty and safety of this special highway. **This proposal addresses the concerns of safety, noise abatement and beautification.**

Proposal -

1. Cover the stumps and brush with earthen berms, adding compost where appropriate. Increasing height will adsorb traffic sound and will help with oncoming headlight glare. Examples of berms are already in place past Exit 3. Berms accomplish safety and noise abatement. Berms should be located where there are the most houses.
2. Berms would be planted with shrubs that reflect the beauty and character of the Cape. For example: rhododendrons, bayberry, holly, tree hydrangea, cedar, forsythia, beach rose and american beach grass. Shrubs do not present the reoccurring maintenance problems or safety issues that we have with trees.

Interest in this proposal comes from The Sandwich Board of Selectman, citizens and organizations like The Thornton Burgess Society* and The C C Chamber of Commerce* and The Cape Cod Commission. Heritage Museums and Gardens* is "delighted to be part of this effort". They would be happy to provide horticultural expertise, design of 'gardens' on median, selection of plants that would be appropriate and donate rhododendrons and hydrangeas.

We are willing to work with the DOT, however we don't want to settle for adding a few shrubs here and there. The current contractors left a "Mohawk" of battered trees that is not acceptable.

Finally, this Cape wide proposal using low maintenance native shrubs and local horticultural experts is virtually FREE.

This enhancement of Route 6 will be remembered by our visitors and enjoyed everyone on the Cape for years and years to come.

Lets do it right.

Thank You.* see attached letters

Other attachments: - Why the Median Matters CC Times 10/13/14 Barry Paster
Federal Highway Design Handbook - 4.1.1 Noise Berms



October 30, 2014

Ms. Jeanne Hamilton
42 Greenhouse Road
Forestdale, MA 02644

Dear Ms. Hamilton:

I wish to extend our support for your initiative to address replanting of suitable vegetation in the median along Route 6 in Sandwich.

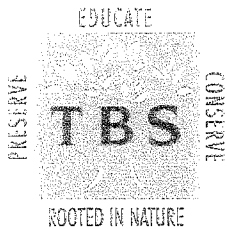
The approach you have outlined, using native species, should address the State's valid concern of trees overhanging the roadway, and will help mitigate roadway noise and stormwater runoff.

Please let us know how we can assist you in this endeavor.

Sincerely,

Wendy Northcross
Chief Executive Officer

Cape Cod Chamber of Commerce, 5 Patti Page Way, Centerville, Cape Cod, Massachusetts 02632
1-888-33CapeCod (888-332-2732) or 508-362-3225
CapeCodChamber.org, CapeCodTravelGuide.com, WhyCapeCod.org, Facebook & Twitter at VisitCapeCod



THORNTON W. BURGESS SOCIETY

Green Briar Nature Center & Jam Kitchen Game Farm Gardens

October 22, 2014

Ms. Jeanne Hamilton
42 Green House Road
Forestdale, MA 02644

Dear Ms. Hamilton,

Thank you so much for your efforts to both halt and rectify the damage caused by the state's clear cutting program along Route 6 here on Cape Cod. All of us at the Thornton W. Burgess Society were appalled at the damage which has converted a fairly attractive roadway into a veritable desert.

I am pleased that State Representative Randy Hunt, a number of concerned area residents and Heritage Museums and Gardens have all indicated support for your cause. This is very positive for I know Heritage can be a big help.

Please let us know how we can assist you in convincing the State Highway Department, the Sandwich Selectmen and other government agencies that this damage to trees along the highway must be accounted for and action taken to professionally design replacement plantings for the Route 6 median strip.

Sincerely,

Gene A. Schott
Executive Director

"to inspire reverence for wildlife and concern for the natural environment"

6 Discovery Hill Road East Sandwich Cape Cod MA 02537-1399

Phone. 508.888.6870 Fax. 508.888.1919 email. info@thorntonburgess.org website. www.thorntonburgess.org

HERITAGE
museums & gardens

45
Years

October, 17, 2014

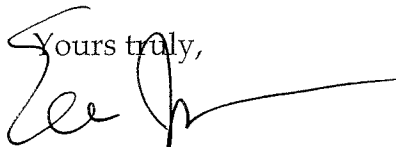
Ms. Jean Hamilton
42 Greenhouse Road
Forestdale, MA 02644

Dear Jean;

Thank you so much for reaching out to Heritage to help with this positive community effort related to the median on Route 6.

Heritage would be delighted to be part of the effort. As we discussed during your visit, we would be happy to provide horticultural expertise, design of 'gardens' on the median, selection of plants that would be appropriate and to donate some hydrangeas and rhododendrons.

We stand ready to help you with our expertise and desire to work with community members on a creative and beautiful solution.

Yours truly,


Ellen Spear
President & CEO

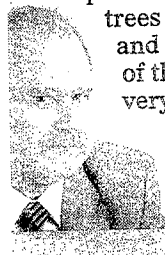


Why the median matters

CCTimes 10/13/14

When I first began driving across the Sagamore Bridge onto Cape Cod in the late '60s and early '70s, two things struck me right away: the smell of salt air and the pastoral feel. I wasn't focused on the median strip. But the scrub pine and hardwood

trees in the median and along the sides of the road were very different than Route 3 from Boston. They contributed to a pleasing, relaxing landscape.



PASTER

First impressions matter. I immediately knew I was someplace different. That feeling was part of what made me fall in love with the place. Of course there was much more that followed: beaches, dunes, saltwater marshes, historic districts and charming, small villages. There was character and a strong sense of place.

But I've never forgotten that first impression. It made a difference, a difference we should try hard to keep.

Much of what I love about the Cape, of course, remains intact, but a lot of it has given way to development and suburbia.

Still, it was a jolt when I crossed the Sagamore two weeks ago — more than 40 years after I first crossed it — to see much of what was left of that visual first impression ripped away with the clear-cutting of the Route 6 median strip.

The denuding of that landscape doesn't just affect residents; it also has an impact on all of the Cape's businesses and chambers of commerce.

My experience in business is a reasonably good example. I was drawn here by the Cape's beauty. And I eventually helped build non-tourist-centric businesses that created maybe 40 or 50 jobs — new jobs that didn't exist before.

There are many others out here like me. That's why an early mantra of the Association to Preserve Cape Cod was: The economy of Cape Cod is the environment. Yes, it's about keeping the Cape attractive for us and for visitors who bring dollars here to support our hospitality, restaurant and entertainment infrastructure. But it's also about higher-paying jobs the Cape can attract, mainly because it's such a pleasant place to live. If that's lost, much of the economy of the Cape will be in peril.

Seemingly small losses, like trees on a busy highway median strip, contribute to overall larger losses. So it's important to fight against even the small losses. They mount up.

The state has countered the growing outrage over the median strip clear-cutting, saying that much of it is required by the federal government, whose funds underwrite a good deal of

see PASTER, page 3

Paster: Why trees in the median count for a lot

from E1

the needed Mid-Cape Highway repaving. They also say it's necessary to avoid trees falling onto the roadway during storms, and reduce car crashes into the trees. The reduced shade from the trees also aids in getting more sun on the roads to melt ice and snow in winter, avoiding accidents and reducing salt use.

The cynic in me suspects that much of this is really about the cost of maintenance in general. With fewer trees, the state can just mow the grass, and not deal with the manpower and equipment needed to keep the trees trimmed so often.

Regardless, it turns out that the median clear-cutting was, in part, a mistake. It was intended to include only 25 feet from the roadway in each direction for a total of 50 feet. But the median is 60 feet wide in some of the stretches that were clear cut. So the cutting is on hold, at least for now. And the state is scrambling to determine what will be replanted, and who's responsible for the cost. But they say the cutting will resume.

Amidst all the political and media noise about aesthetics, one factor is getting somewhat less attention: actual noise from the sound of traffic. As anyone who lives within earshot of the Mid-Cape knows (I

am one), the steady drone of traffic noise increases in winter when there are fewer leaves on deciduous trees.

Now, with fewer trees, more of the noise from both traffic directions reaches people year-round who live on both sides of Route 6, versus the single and at least muffled second set of lanes that could be heard before.

Ironically, many communities, where road noise has been a big issue, have lobbied for and gotten giant, ugly sound barriers, variously made of offset wood fencing or saw tooth concrete that trap and muffle some road noise. Those of course wouldn't be in character for Cape Cod. But the

state is unpredictable, and a lot of residents are angry.

Artificial sound dampers would cost the state and/or feds a bundle (so much for the maintenance savings).

Or they could resort to a natural, much more attractive sound barrier - like trees for instance.

Barry Paster owns Bridge Creek Capital Management LLC, a fee-only stock and bond portfolio manager. His column also appears on www.capecodonline.com. He may be reached at P.O. Box 648, West Barnstable, MA 02668; by phone at 508-362-9566; and by email at management@bridgecreekcapital.com.

* NOISE ABATEMENT ISSUE



Highway Traffic Noise

Noise Barrier Design Handbook

4. Noise Barrier Types

This section describes the differences between the following two basic types of noise barrier systems, as well as special features associated with each:

Ground-Mounted and Structure-Mounted

4.1 Ground-Mounted

Noise Berms

Ground-mounted noise barrier systems are barriers constructed into or placed on top of the ground. This section will discuss the features of the three basic types of ground-mounted noise barrier systems:

- Noise berms ([Section 4.1.1](#));
- Noise walls ([Section 4.1.2](#)); and
- Combination noise berm and noise wall systems ([Section 4.1.3](#)).

4.1.1 Noise Berms.

Noise barriers constructed from natural earthen materials such as soil, stone, rock, rubble, etc. in a natural, unsupported condition are termed, noise berms (see Figures 26 and 27). These types of barriers are typically constructed with surplus materials available on the project site or from materials transported from an off-site location. The source and availability of such material are factors which can significantly affect the cost of such systems. Noise berms generally occupy more space than a wall type of barrier. This is mainly due to the sloping sides of the berms which must be gradual enough to maintain stability of the structure. For most berms, side slopes of 2:1 "run:rise" (i.e., 2 m horizontal to 1 m vertical) are typical, although on occasion steeper slopes (1½:1) may be acceptable. For berms constructed from rock (in an unsupported condition) side slopes as steep as 1:1 may be acceptable. The top of the berm may be of minimal width (with normal slope rounding) or it can be designed with a relatively wide plateau. While the level plateau area results in more space required to construct the berm, it provides for easier maintenance of the berm and offers an area for placement of such features as plantings, a right-of-way fence, or even a noise wall which could be used for improving the acoustical effectiveness by effectively increasing the height of the barrier system.

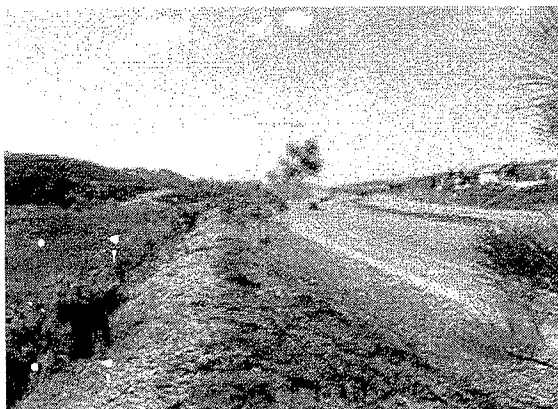


Figure 26. Noise berm

II A 4 2pg

November 17, 2014

To: Board of Selectmen

From: Sheila Vanderhoef, Town Administrator

Re: **Committee Appointment**

The following is the information needed to make a committee appointment.

Robert Cook

The Open Space Committee recommends the appointment of Robert Cook to the 1651 Forest Advisory Committee as the Open Space Committee Representative.

If the Board appoints him, his first term would commence November 17, 2014 and expire June 30, 2017. He seeks to replace Robert Gulrich who is no longer on the Open Space Committee.



TOWN OF EASTHAM

2500 State Highway, Eastham, MA 02642-2544

All departments 508-240-5900 • Fax 508-240-1291

www.eastham-ma.gov

CERTIFICATE OF APPOINTMENT

This is to certify the appointment of the person named below to the following position or committee:

Name: Robert Cook

Address: 390 Candlewood Drive Eastham, MA 02642

Phone: 508-247-9233 (h) 508-487-3262 X106 (w)

Appointed to: Open Space Committee

For term beginning: July 1, 2012

For term expiring: June 30, 2015

Term: 3

The above named person is a new appointee ☐ re-appointee ☒

The new appointee replaces:

By: Board of Selectmen - Meeting of June 6, 2012
Appointing Authority

Approved: Sheila Vanderhoef
Sheila Vanderhoef, Town Administrator

Date Sworn: 7/3/2012

I accept this appointment and verify that I have received the Open Meeting Guidelines from the Town Clerk's office and I agree to read and follow these guidelines.

Robert P Cook
Signature

November 17, 2014

To: Board of Selectmen

From: Sheila Vanderhoef, Town Administrator

Re: **Committee Appointment**

The following is the information needed to make one committee appointment.

Mary Nicolini, Olde Town Centre Historic District Committee

The interview committee recommends the appointment of Mary Nicolini to the Old Town Centre Historic District Committee.

If the Board appoints her, her first term would commence November 17, 2014 and expire June 30, 2016. She seeks to replace Kathy Sette whose third term ended June 30, 2013.

Search Committee Interview Form For Olde Town Centre Historic District

Date and Time 11-4-14
Town Hall, Eastham MA

Interview Panel

Selectmen Liaison Elizabeth Gawron

Search Liaison Gloria Schrapfer

Committee Chair Jane Fisher

Applicant(s)

Mary Nicolini

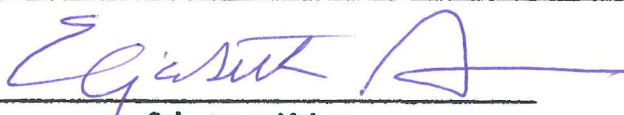
Recommendations of the Interview Panel to the BOS

The Panel has selected:

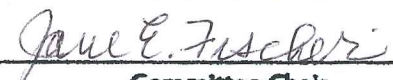
Mary Nicolini

This Recommendation is based on:

Personal Interview



Selectmen Liaison



Committee Chair



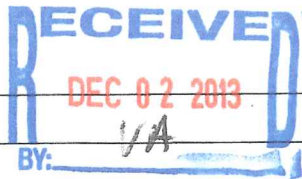
Search Committee Liaison

Selectmen Liaison must present this form to the Town Administrator.

Date Received: _____

Date Interviewed: _____

Disposition: _____



EASTHAM VOLUNTEER FORM

One of the foundations of good government in a small town is volunteer citizen participation on the boards, commissions, and committees, which play a vital part in the management of local affairs. The members of these boards and committees arbitrate issues that arise in interpreting and enforcing local laws, and recommend policies that will help to shape the future of our Town.

Name: MARY NICOLINIAddress: 100 Candlewood Dr.

Mailing Address (if different): _____

Home Phone: _____ Cell Phone: 617.223.1874Work Phone: 508.362.2131 Email: nicolinif@gmail.com

LOCAL COMMITTEES: Please indicate up to three boards, commissions, or committees in which you are interested. Place a "1" next to your top priority, continuing with "2" and "3" as appropriate. If you have no preferences, simply check up to three. **Please note:** To be appointed to a regulatory committee (bold letters), you must be a registered voter in Eastham, and you may only serve on one regulatory committee.

☐ Animal Advisory Committee☐ Bikeways Committee☐ Board of Assessors☐ **Board of Health**☐ Board of Highway Surveyors☐ Board of Cemetery Commissioners☐ Community Preservation Committee☐ **Conservation Commission**☐ Council on Aging Board of Directors☐ Cultural Council☐ Finance Committee☐ Historical Commission☐ Human Services Advisory Committee☐ Long Range Planning Committee☒ Olde Town Centre Historic District☐ Open Space Committee☐ **Planning Board**☐ Public Access Committee of Eastham (P.A.C.E)☐ Recreation Commission☐ Recycling Committee☐ Search Committee☐ 1651 Forest Advisory Committee☐ Visitor's Tourism and Promotion Services Board☐ Water Management Committee☐ **Zoning Board of Appeals**☐ Other

Please fill out back of form

Describe briefly your experience, including volunteer service, that you feel would be useful to the Town and to the committee(s) you are interested in. You may add any additional information including education, other formal training, specialized courses, professional licenses or certifications.

☐ Check here if additional information is attached

I worked as a professional librarian in academic libraries and one public library in Cape Cod. I have worked with building projects in libraries, a step removed. I have traveled and lived in Europe for nearly 10 years and enjoy the walking nature of the cities and much of the tranquility of the countryside. I volunteered at the most recent Windmill Weekend.

If you have served or are serving on a committee in the Town, please list the committee(s) and the year(s) and term(s) served:

Committee Name:

Term Served:

Check the Town website (www.eastham-ma.gov) for meeting dates and times and additional committee information. If you have any questions, call Town Hall, 508-240-5900.

Please respond to the following additional questions:

I have:

- | | | |
|---|--------------------------------------|-------------------------------------|
| • Attended a meeting(s) of the committee(s) selected. | Yes | <input checked="" type="radio"/> No |
| • Read the charge of the committee | <input checked="" type="radio"/> Yes | No |
| • Met with the chair(s) of the committee(s) | <input checked="" type="radio"/> Yes | No |
| • Read The Ten Rules Municipal Employees Need | <input checked="" type="radio"/> Yes | No |
| • to Know about the Conflict of Interest Law | | |

If you are aware of any possible conflicts of interest to serve on a particular committee, please contact the MA State Ethics Commission @ (617) 371-9500 or (888) 485-4766 for an opinion.

Signature: Mary Nicolini Date: 12/1/2013

Completed form will be kept on file for two years.

Please return completed form to:

Selectmen's Office
Eastham Town Hall
2500 State Highway
Eastham, MA 02642

Phone: 508-240-590 Fax: 508-240-1291



II A 6 28 Pg

MEMO:

To: Sheila Vanderhoef, Town Administrator

From: Vicky Anderson

Date: November 17, 2014

Re: Transient Vendor Permits

Please find attached Transient Vendor Applications for consideration and approval by the Board of Selectmen. In each case, the \$20.00 fee has been received.

Vendors seeking permits at this time are:

Aimee Eckman
855 Nauset Road
Eastham MA 02642

Ann Condon
25 Michael's Way
Wellfleet MA 02667

Susan Hancock
Brewster Tackle Co.
102 Yankee Drive
Brewster MA 02631

Diane Vetromile
3884 Route 6A
Brewster MA 02631

Robbie McQueeney
The Dune Tramp
98 Rossi Drive
Bristol CT 06010

Emily Richardson
19 Rock Harbor Road
Orleans MA 02653

Jennifer Goslin
330 Saltwinds Drive
Eastham MA 02642

Patricia Unish
95 Toland Drive
Eastham MA 02642

Adela M. Blanco Roman
225 Quail Cover Lane
Eastham MA 02642

Sherri Stockdale
286 Main Street
Harwich MA 02645

Julia Douglas
Three Sisters Gifts Eastham
459 Randolph Street
Abington MA 02351

Elise Waldron
Cape Cup
4 Sou'West Drive
Harwich MA 02645

Elaine Gremila
Chocolate Café
P. O. Box 1025
North Eastham MA 02651

Ed Osmun
E & T Farms, Inc.
85 Lombard Avenue (POB 233)
West Barnstable MA 02668

Tyler Keyes
Little Bay Jams & Candles
41 Route 6A
Orleans MA 02653

Mary P. Bakas
Mary P. Bakas Fine Catering
30 Chipman St. (POB 747)
Eastham MA 02642

Robin Wignot
Sentimental Scents
45 Dale Avenue
Wellfleet MA 02663

Ralph Tupper
Tupper Farm
105 Olde Owl Pond Road
Brewster MA 02631

Linnet Hulha
Atlantic Spice company
2 Shore Road
N. Truro MA 02652

Katherine Reed
Chequesett Chocolate
P. O. Box 250 (8 Hyland Rd.)
North Truro MA 02652

Donna Cansdale
Companion Animals of Cape Cod
20 Village Lane
Wellfleet MA 02667

Brent Hemeon
Hemeon's Farm
186 Off Bank Street
Harwich Port MA 02646

Peter Staaterman
Longnook Meadows Farm
12 Longnook Rd. (POB 774)
North Truro MA 02652

Connie Wells
Redberry Farm
40 Redberry Rd. (Farm: 25 Nauset Way)
Eastham MA 02642

Michelle Koch
Sea Turtle Farm
18 Chicadee Lane
Orleans MA 02653

Jane Frances Ditzel
409 Great Fields Road
Brewster MA 02631



14-136

TOWN OF EASTHAM
2500 STATE HIGHWAY
EASTHAM, MA 02642-2544
(508) 240-5900 (TELEPHONE)
(508) 240-1291 (FAX)
townhall@eastham-ma.gov

APPLICATION FOR TRANSIENT VENDOR PERMIT

Name of Applicant AIMEE ECKMAN & CHRISTINE HUGHES - PRINCE

d/b/a _____

Residential Address 855 NAUSET ROAD, EASTHAM MA 02642

Mailing Address SAME ZIP CODE _____

Telephone home 508-255-2686 cell 508-237-9724 work _____

Date(s) of SHOW(s)/SALE(s) 11-22-14 Total Days 1

Location(s) of SHOW(s)/SALE(s) NAUSET REGIONAL HIGH SCHOOL

DESCRIPTION OF WARES PLANTS IN PLANTER BOXES

Date of Application 9-22-14

Submit Application With Your Payment of \$20.00 to:
Eastham Town Hall at above address

Permit Fee: \$20.00 per year ✓



14-137

TOWN OF EASTHAM
2500 STATE HIGHWAY
EASTHAM, MA 02642-2544
(508) 240-5900 (TELEPHONE)
(508) 240-1291 (FAX)
townhall@eastham-ma.gov

APPLICATION FOR TRANSIENT VENDOR PERMIT

Name of Applicant Ann Gadeo
d/b/a _____
Residential Address 25 Michael's Way
Mailing Address Wellfleet MA 02667 ZIP CODE _____
Telephone home _____ cell 508 379-9290 work _____
Date(s) of SHOW(s)/SALE(s) 11-22-14 Total Days 1
Location(s) of SHOW(s)/SALE(s) NRHS
DESCRIPTION OF WARES hand made scraps, small
oil sea scenes, hand made wreaths
puns / bracelets
Date of Application 11-9-14

Submit Application With Your Payment of \$20.00 to:
Eastham Town Hall at above address

Permit Fee: \$20.00 per year ☒



138-14

TOWN OF EASTHAM
2500 STATE HIGHWAY
EASTHAM, MA 02642-2544
(508) 240-5900 (TELEPHONE)
(508) 240-1291 (FAX)
townhall@eastham-ma.gov

APPLICATION FOR TRANSIENT VENDOR PERMIT

Name of Applicant Susan Hancock / Rachelle Thomas
d/b/a Brewster Tackle Co.
Residential Address 102 Yankee Dr, Brewster, MA 02631
Mailing Address " " ZIP CODE _____
Telephone home 508 896 5028 cell 508 680 6430 work 508 774 2169 502
Date(s) of SHOW(s)/SALE(s) Nov. 22, 2014 Total Days 1
Location(s) of SHOW(s)/SALE(s) Nauset High School
DESCRIPTION OF WARES Various items including jewelry,
jewelry boxes etc made with new and vintage
fishing lures.
Date of Application 10.25.2014

Submit Application With Your Payment of \$20.00 to:
Eastham Town Hall at above address

Permit Fee: \$20.00 per year ✓



139-14

TOWN OF EASTHAM
2500 STATE HIGHWAY
EASTHAM, MA 02642-2544
(508) 240-5900 (TELEPHONE)
(508) 240-1291 (FAX)
townhall@eastham-ma.gov

APPLICATION FOR TRANSIENT VENDOR PERMIT

Name of Applicant Dianne Vetromile

d/b/a Dianne Vetromile

Residential Address 3884 RT 6A.

Mailing Address Brewster 02631
ZIP CODE

Telephone home 508-255-0996 cell 508-255-0996 work Same

Date(s) of SHOW(s)/SALE(s) 11/22/14 Total Days _____

Location(s) of SHOW(s)/SALE(s) Nauset Regional

DESCRIPTION OF WARES Assemblage Art

Date of Application 9/

Submit Application With Your Payment of \$20.00 to:
Eastham Town Hall at above address

Permit Fee: \$20.00 per year ☒



140-14

TOWN OF EASTHAM
2500 STATE HIGHWAY
EASTHAM, MA 02642-2544
(508) 240-5900 (TELEPHONE)
(508) 240-1291 (FAX)
townhall@eastham-ma.gov

APPLICATION FOR TRANSIENT VENDOR PERMIT

Name of Applicant Robby McQueeney
d/b/a The Dune Tramp
Residential Address 98 Rossi Dr. Bristol, CT 06010
Mailing Address Same ZIP CODE _____
Telephone home 860-582-6358 cell 860-302-5420 work _____
Date(s) of SHOW(s)/SALE(s) 11/22/14 Total Days 1
Location(s) of SHOW(s)/SALE(s) Nauset Regional High School
DESCRIPTION OF WARES Books, postcards, calendars, hats

Date of Application 10/5/14

Submit Application With Your Payment of \$20.00 to:
Eastham Town Hall at above address

Permit Fee: \$20.00 per year ✓



1411-14

TOWN OF EASTHAM
2500 STATE HIGHWAY
EASTHAM, MA 02642-2544
(508) 240-5900 (TELEPHONE)
(508) 240-1291 (FAX)
townhall@eastham-ma.gov

APPLICATION FOR TRANSIENT VENDOR PERMIT

Name of Applicant Emily Richardson
d/b/a " "
Residential Address 19 Rock Harbor Rd Orleans MA 02653
Mailing Address " " ZIP CODE _____
Telephone home Ø cell 603 325 5328 work _____
Date(s) of SHOW(s)/SALE(s) 11/22/14 Total Days 1
Location(s) of SHOW(s)/SALE(s) NRHS
DESCRIPTION OF WARES Christmas ornaments + scarves

Date of Application 10/10/14

Submit Application With Your Payment of \$20.00 to:
Eastham Town Hall at above address

Permit Fee: \$20.00 per year ✓

142-14



TOWN OF EASTHAM
2500 STATE HIGHWAY
EASTHAM, MA 02642-2544
(508) 240-5900 (TELEPHONE)
(508) 240-1291 (FAX)
townhall@eastham-ma.gov

APPLICATION FOR TRANSIENT VENDOR PERMIT

Name of Applicant Jennifer Gostin/Elizabeth Moisan

d/b/a _____

Residential Address 330 Saltwinds Drive, Eastham MA 02642

Mailing Address Same

ZIP CODE

Telephone home 508-240-5668 cell _____ work _____

Date(s) of SHOW(s)/SALE(s) 11-22-14 Total Days 1

Location(s) of SHOW(s)/SALE(s) NRHS

DESCRIPTION OF WARES novels set in Eastham area

Date of Application 11-5-14

Submit Application With Your Payment of \$20.00 to:
Eastham Town Hall at above address

Permit Fee: \$20.00 per year ☒



143-14

TOWN OF EASTHAM
2500 STATE HIGHWAY
EASTHAM, MA 02642-2544
(508) 240-5900 (TELEPHONE)
(508) 240-1291 (FAX)
townhall@eastham-ma.gov

APPLICATION FOR TRANSIENT VENDOR PERMIT

Name of Applicant PATRICIA UNISH

d/b/a _____

Residential Address 95 TOLAND DR. EASTHAM MA 02642

Mailing Address 95 TOLAND DR. EASTHAM MA 02642
ZIP CODE

Telephone home ⁵⁰⁸⁻ 247-8371 cell _____ work _____

Date(s) of SHOW(s)/SALE(s) 11-22-14 Total Days 1

Location(s) of SHOW(s)/SALE(s) Nauset Regional High School

DESCRIPTION OF WARES hand made Indian Scarfs

Childrens hats jewelry

Date of Application 9-24-14

Submit Application With Your Payment of \$20.00 to:
Eastham Town Hall at above address

Permit Fee: \$20.00 per year ☒



144-14

TOWN OF EASTHAM
2500 STATE HIGHWAY
EASTHAM, MA 02642-2544
(508) 240-5900 (TELEPHONE)
(508) 240-1291 (FAX)
townhall@eastham-ma.gov

APPLICATION FOR TRANSIENT VENDOR PERMIT

Name of Applicant Adela M Blanco Roman

d/b/a Saltbox Soaps

Residential Address 255 Quail Cove Ln. Eastham, MA 02642

Mailing Address (Same) ZIP CODE _____

Telephone home 774-207-0369 cell 202-352-2719 work _____

Date(s) of SHOW(s)/SALE(s) Nov. 22, Dec 6 Total Days _____

Location(s) of SHOW(s)/SALE(s) High School ~~Plaza~~

DESCRIPTION OF WARES Soap

Date of Application 10-21-14

Submit Application With Your Payment of \$20.00 to:
Eastham Town Hall at above address

Permit Fee: \$20.00 per year ✓



145-14

TOWN OF EASTHAM
2500 STATE HIGHWAY
EASTHAM, MA 02642-2544
(508) 240-5900 (TELEPHONE)
(508) 240-1291 (FAX)
townhall@eastham-ma.gov

APPLICATION FOR TRANSIENT VENDOR PERMIT

Name of Applicant Sherri Stockdale

d/b/a _____

Residential Address 286 Main Street, Harwich MA 02645

Mailing Address " "

ZIP CODE

Telephone home (508) 432-5575 cell (508) 246-5498 work _____

Date(s) of SHOW(s)/SALE(s) Nov. 22, 2014 Total Days 1

Location(s) of SHOW(s)/SALE(s) Nauset Regional High School

DESCRIPTION OF WARES "The Dance of the Turnips"

tea towels, poster/prints, tiles, cutting boards,

cards w/ original drawings of dancing turnips screenprinted
on them

Date of Application Sept. 25, 2014

Submit Application With Your Payment of \$20.00 to:
Eastham Town Hall at above address

Permit Fee: \$20.00 per year ✓

10-79-14



TOWN OF EASTHAM
2500 STATE HIGHWAY
EASTHAM, MA 02642-2544
(508) 240-5900 (TELEPHONE)
(508) 240-1291 (FAX)
townhall@eastham-ma.gov

APPLICATION FOR TRANSIENT VENDOR PERMIT

Name of Applicant Julia Douglas

d/b/a Three Sisters Gifts Eastham

Residential Address _____

Mailing Address 459 Randolph St Abington MA 02351
ZIP CODE

Telephone home 781-871-2518 cell 781-424-2022 work _____

Date(s) of SHOW(s)/SALE(s) 11/22/14 Turnip Fest Total Days NHS Cafeteria

Location(s) of SHOW(s)/SALE(s) NHS Cafeteria

DESCRIPTION OF WARES Gifts - blankets, candles, artisanal
crafts, ~~seasonal decorations~~, ~~etc.~~

Date of Application 10/5/14

Submit Application With Your Payment of \$20.00 to:
Eastham Town Hall at above address

146-14

Permit Fee: \$20.00 per year

pd by
check



TOWN OF EASTHAM
2500 STATE HIGHWAY
EASTHAM, MA 02642-2544
(508) 240-5900 (TELEPHONE)
(508) 240-1291 (FAX)
townhall@eastham-ma.gov

APPLICATION FOR TRANSIENT VENDOR PERMIT

Name of Applicant Linnet Ivitha
d/b/a Atlantic Spice Co
Residential Address 2 Shore Rd Natick MA 02652
Mailing Address PO Box 205 " " ZIP CODE _____
Telephone home 487-2930 cell 216-7200 work 487-6100
Date(s) of SHOW(s)/SALE(s) 11/22/14 Total Days 1
Location(s) of SHOW(s)/SALE(s) NRHS
DESCRIPTION OF WARES Herbs, Spices, Kitchenware

Date of Application 10/21/14

Submit Application With Your Payment of \$20.00 to:
Eastham Town Hall at above address

147-14

Permit Fee: \$20.00 per year ☒



TOWN OF EASTHAM
2500 STATE HIGHWAY
EASTHAM, MA 02642-2544
(508) 240-5900 (TELEPHONE)
(508) 240-1291 (FAX)
townhall@eastham-ma.gov

APPLICATION FOR TRANSIENT VENDOR PERMIT

Name of Applicant Elise Waldron
d/b/a Cape Cup
Residential Address 4 South West Drive, Harwich, Ma 02645
Mailing Address Same ZIP CODE _____
Telephone home 774.237.0812 cell 201.400.7863 work _____
Date(s) of SHOW(s)/SALE(s) 11/22/14 Total Days 1
Location(s) of SHOW(s)/SALE(s) N RHS
DESCRIPTION OF WARES baked goods - muffins, cookies,
brownies

Date of Application 10/25/14

Submit Application With Your Payment of \$20.00 to:
Eastham Town Hall at above address

148-14

Permit Fee: \$20.00 per year ☒



TOWN OF EASTHAM
2500 STATE HIGHWAY
EASTHAM, MA 02642-2544
(508) 240-5900 (TELEPHONE)
(508) 240-1291 (FAX)
townhall@eastham-ma.gov

APPLICATION FOR TRANSIENT VENDOR PERMIT

Name of Applicant Katherine Reed
d/b/a Chequessett Chocolate
Residential Address 8 Highland Road, North Truro, MA 02652
Mailing Address P.O. Box 250, North Truro, MA 02652
ZIP CODE
Telephone home _____ cell 630-234-2994 work 774-538-6249
Date(s) of SHOW(s)/SALE(s) Sat. Nov. 22nd 2014 Total Days 1
Location(s) of SHOW(s)/SALE(s) Nauset Regional HS
DESCRIPTION OF WARES Chocolate

Date of Application 10/27/14

Submit Application With Your Payment of \$20.00 to:
Eastham Town Hall at above address

149-14

Permit Fee: \$20.00 per year ☒



TOWN OF EASTHAM
2500 STATE HIGHWAY
EASTHAM, MA 02642-2544
(508) 240-5900 (TELEPHONE)
(508) 240-1291 (FAX)
townhall@eastham-ma.gov

APPLICATION FOR TRANSIENT VENDOR PERMIT

Name of Applicant Elaine Gremila
d/b/a Chocolate Cafe
Residential Address Eastham Mass
Mailing Address Box 1025 02651
ZIP CODE
Telephone home 508 255 7342 cell 508 737 2020 work 508 240 0070
Date(s) of SHOW(s)/SALE(s) November 22 Total Days 1
Location(s) of SHOW(s)/SALE(s) Nauset High School
DESCRIPTION OF WARES coffee / espum / chocolate

Date of Application 10-25-14

Submit Application With Your Payment of \$20.00 to:
Eastham Town Hall at above address

150-14

Permit Fee: \$20.00 per year ☒



TOWN OF EASTHAM
2500 STATE HIGHWAY
EASTHAM, MA 02642-2544
(508) 240-5900 (TELEPHONE)
(508) 240-1291 (FAX)
townhall@eastham-ma.gov

APPLICATION FOR TRANSIENT VENDOR PERMIT

Name of Applicant _____
d/b/a COMPANION ANIMAL PROGRAM OF CAPE COD
Residential Address 20 VILLAGE LANE WELFLEET MA 02667
Mailing Address SAME ZIP CODE _____
Telephone home 508-349-1708 cell _____ work _____
Date(s) of SHOW(s)/SALE(s) 11/22/14 Total Days 1
Location(s) of SHOW(s)/SALE(s) NAUSET REGIONAL HIGH SCHOOL
DESCRIPTION OF WARES BAKED GOODS - CUPCAKES, COOKIES
PREPARED AND BAKED AT EMBER RESTAURANT,
HARWICH MA.
Date of Application 10/1/14

Submit Application With Your Payment of \$20.00 to:
Eastham Town Hall at above address

151-14

Permit Fee: \$20.00 per year ☒



TOWN OF EASTHAM
2500 STATE HIGHWAY
EASTHAM, MA 02642-2544
(508) 240-5900 (TELEPHONE)
(508) 240-1291 (FAX)
townhall@eastham-ma.gov

APPLICATION FOR TRANSIENT VENDOR PERMIT

Name of Applicant Ed & Betty Osmon
d/b/a E & T Farms Inc.
Residential Address 85 Lombard Ave. West Barnstable MA 02668
Mailing Address PO Box 233 West Barnstable, MA 02668
ZIP CODE
Telephone home 508-362-8370 cell _____ work _____
Date(s) of SHOW(s)/SALE(s) 11/22/14 Total Days 1
Location(s) of SHOW(s)/SALE(s) NRHS
DESCRIPTION OF WARES local honey, handcrafted beeswax
candles, Betty's Bees lip balm, hand cream, fresh
produce
Date of Application 11/5/14

Submit Application With Your Payment of \$20.00 to:
Eastham Town Hall at above address

152-14

Permit Fee: \$20.00 per year ☒



TOWN OF EASTHAM
2500 STATE HIGHWAY
EASTHAM, MA 02642-2544
(508) 240-5900 (TELEPHONE)
(508) 240-1291 (FAX)
townhall@eastham-ma.gov

APPLICATION FOR TRANSIENT VENDOR PERMIT

Name of Applicant Brent & Peggy Hemeon

d/b/a Hemeon's Farm

Residential Address 186 OFF BANK STREET

Mailing Address " HARWICH PORT, MA. 02646
ZIP CODE

Telephone home (508) 432-3947 cell (674) 212-5108 ^{Brent} work _____

Date(s) of SHOW(s)/SALE(s) Nov. 22, 2014 Total Days 1

Location(s) of SHOW(s)/SALE(s) NRHS

DESCRIPTION OF WARES APPLES

Date of Application 10/23/14

Submit Application With Your Payment of \$20.00 to:
Eastham Town Hall at above address

153-14

Permit Fee: \$20.00 per year ☒



TOWN OF EASTHAM
2500 STATE HIGHWAY
EASTHAM, MA 02642-2544
(508) 240-5900 (TELEPHONE)
(508) 240-1291 (FAX)
townhall@eastham-ma.gov

APPLICATION FOR TRANSIENT VENDOR PERMIT

Name of Applicant Tyler Keyes

d/b/a Little Bay Jams + Candles

Residential Address 41 RT 6A, Orleans MA 02653

Mailing Address Same

ZIP CODE

Telephone home 774-237-8044 cell 508-237-5010 work _____

Date(s) of SHOW(s)/SALE(s) Nov. 23, 2014 Total Days ①

Location(s) of SHOW(s)/SALE(s) Nauset High School - Turnip Fest

DESCRIPTION OF WARES jams + jellies, soy candles, paper goods
including greeting cards, misc. crafts

Date of Application 9-23-14

Submit Application With Your Payment of \$20.00 to:
Eastham Town Hall at above address

154-14

Permit Fee: \$20.00 per year ☒



TOWN OF EASTHAM
2500 STATE HIGHWAY
EASTHAM, MA 02642-2544
(508) 240-5900 (TELEPHONE)
(508) 240-1291 (FAX)
townhall@eastham-ma.gov

APPLICATION FOR TRANSIENT VENDOR PERMIT

Name of Applicant Peter Staaterman - Longnook Meadows Farm

d/b/a _____

Residential Address 12 Longnook Rd No Truro 02652

Mailing Address Box 774 No Truro 02652
ZIP CODE

Telephone home 508-349-9738 cell 781-856-0573 work _____

Date(s) of SHOW(s)/SALE(s) Nov. 22 Total Days 1

Location(s) of SHOW(s)/SALE(s) NRHS cafeteria

DESCRIPTION OF WARES Turnips, Butternut squash

Date of Application 10/7/14

Submit Application With Your Payment of \$20.00 to:
Eastham Town Hall at above address

155-14

Permit Fee: \$20.00 per year ☒



TOWN OF EASTHAM
2500 STATE HIGHWAY
EASTHAM, MA 02642-2544
(508) 240-5900 (TELEPHONE)
(508) 240-1291 (FAX)
townhall@eastham-ma.gov

APPLICATION FOR TRANSIENT VENDOR PERMIT

Name of Applicant Mary P. Bakes
d/b/a Mary P. Bakes Fine Catering
Residential Address 30 Chapman St. Eastham 02642
Mailing Address P.O. 747, Eastham 02642 ZIP CODE
Telephone home 508 255 0145 cell 774 216 9530 work —
Date(s) of SHOW(s)/SALE(s) 11. 22 14 Total Days 1
Location(s) of SHOW(s)/SALE(s) NRAAS
DESCRIPTION OF WARES Pulled Pork Sandwiches,
Turnip Stew, Cider
Date of Application 11-28-14

Submit Application With Your Payment of \$20.00 to:
Eastham Town Hall at above address

156-14

Permit Fee: \$20.00 per year ✓



TOWN OF EASTHAM
2500 STATE HIGHWAY
EASTHAM, MA 02642-2544
(508) 240-5900 (TELEPHONE)
(508) 240-1291 (FAX)
townhall@eastham-ma.gov

APPLICATION FOR TRANSIENT VENDOR PERMIT

Name of Applicant CONNIE WELLS
d/b/a REDBERRY FARM
Residential Address 40 REDBERRY RD (FARM) 25 NAUSET WAY
Mailing Address Box 266 EASTHAM MA 02642 ZIP CODE
Telephone home 508-255-3688 cell Ø work 508-240-5950
Date(s) of SHOW(s)/SALE(s) 11-22-14 Total Days _____
Location(s) of SHOW(s)/SALE(s) NRHS
DESCRIPTION OF WARES TURNIPS

Date of Application 9-22-14

Submit Application With Your Payment of \$20.00 to:
Eastham Town Hall at above address

157-14

Permit Fee: \$20.00 per year ✓



TOWN OF EASTHAM
2500 STATE HIGHWAY
EASTHAM, MA 02642-2544
(508) 240-5900 (TELEPHONE)
(508) 240-1291 (FAX)
townhall@eastham-ma.gov

APPLICATION FOR TRANSIENT VENDOR PERMIT

Name of Applicant Robin Wignot
d/b/a Sentimental Scents
Residential Address 45 Dale Ave & Weyfleet MA 02663
Mailing Address box 1119 South Weyfleet MA 02663 ZIP CODE
Telephone home _____ cell 508 237 2855 work _____
Date(s) of SHOW(s)/SALE(s) 11/22/14 Total Days 1
Location(s) of SHOW(s)/SALE(s) Nauset High School
DESCRIPTION OF WARES Candles

Date of Application 10/27/14

Submit Application With Your Payment of \$20.00 to:
Eastham Town Hall at above address

158-14

Permit Fee: \$20.00 per year ☒



TOWN OF EASTHAM
2500 STATE HIGHWAY
EASTHAM, MA 02642-2544
(508) 240-5900 (TELEPHONE)
(508) 240-1291 (FAX)
townhall@eastham-ma.gov

APPLICATION FOR TRANSIENT VENDOR PERMIT

Name of Applicant Michelle Kork
d/b/a Sea Turtle Farm
Residential Address 18 Chickadee Lane Orleans, Ma
Mailing Address 02653 ZIP CODE
Telephone home 508.255.9078 cell 774.216.9771 work 508.255.0016 ext. 161
Date(s) of SHOW(s)/SALE(s) Nov 22 Total Days 1
Location(s) of SHOW(s)/SALE(s) NRHS
DESCRIPTION OF WARES pies, galettes, cookies, cupcakes,
scones, pastries, chocolate bark & baked goods,
lavender sachets, dried flower wreaths, notes
Date of Application 10.29.14.

Submit Application With Your Payment of \$20.00 to:
Eastham Town Hall at above address

159-14

Permit Fee: \$20.00 per year ☒



TOWN OF EASTHAM
2500 STATE HIGHWAY
EASTHAM, MA 02642-2544
(508) 240-5900 (TELEPHONE)
(508) 240-1291 (FAX)
townhall@eastham-ma.gov

APPLICATION FOR TRANSIENT VENDOR PERMIT

Name of Applicant Ralph Tupper
d/b/a Tupper Farm
Residential Address 105 Olde Owl Pond Rd. Brewster Ma.
Mailing Address Same ZIP CODE 02631
Telephone home 508-240-6813 cell 774-836-7822 work _____
Date(s) of SHOW(s)/SALE(s) Nov. 22, 2014 Total Days 1
Location(s) of SHOW(s)/SALE(s) Nauset Regional High School
DESCRIPTION OF WARES Fresh Cranberries

Date of Application 10-20-2014

Submit Application With Your Payment of \$20.00 to:
Eastham Town Hall at above address

160-14

Permit Fee: \$20.00 per year ☒



TOWN OF EASTHAM
2500 STATE HIGHWAY
EASTHAM, MA 02642-2544
(508) 240-5900 (TELEPHONE)
(508) 240-1291 (FAX)
townhall@eastham-ma.gov

APPLICATION FOR TRANSIENT VENDOR PERMIT

Name of Applicant JANE FRANCES DITZEL

d/b/a _____

Residential Address 409 GREAT FIELDS ROAD

Mailing Address BREWSTER, MA 02631
ZIP CODE

Telephone home 508-896-1096 cell 774-212-3299 work —

Date(s) of SHOW(s)/SALE(s) NOV. 22, 2014 Total Days 1

Location(s) of SHOW(s)/SALE(s) NAUSET HIGH SCHOOL

DESCRIPTION OF WARES LAVENDER SACHET (HOME-GROWN)

BALSAM FIR PILLOWS & HAND MADE SALVES &

BODY BUTTERS USING ALL ORGANIC INGREDIENTS.

Date of Application NOV. 14, 2014

Submit Application With Your Payment of \$20.00 to:
Eastham Town Hall at above address

161-14

Permit Fee: \$20.00 per year ✓



EASTHAM POLICE DEPARTMENT

2550 State Highway • Eastham, MA 02642
508-255-0551 • Fax: 508-255-5412



EDWARD V. KULHAWIK
Chief of Police

KENNETH J. RODERICK
Deputy Chief

II A 7 12 P9

November 4, 2014

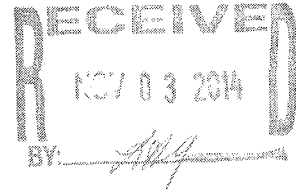
TO: Sheila Vanderhoef
Town Administrator

FROM: Edward V. Kulhawik
Chief of Police

RE: MS Cape Cod Getaway MS Bike Ride

I am in receipt of the information regarding the National MS Bike Ride on June 28, 2015. I have no issues regarding this event, and will be sure to have officers ready to work the details this event requires.

Please feel free to contact me should you have any questions or concerns regarding this event.



Ms. Sheila Vanderhoef
Town Administrator
2500 State Hwy.
Eastham, MA. 02642

October 30, 2014

Dear Ms. Vanderhoef,

We will be holding our 31th annual Cape Cod Getaway MS Bike Ride on June 27th and 28th, 2015. This two day, 150 mile bicycle tour attracts 2100 cyclists, who ride from Boston, Mass. to Provincetown, Mass. to raise funds to support the National Multiple Sclerosis Society.

We respectfully request the use of local and state roads in the town of Eastham for the ride on June 28. I have enclosed cue sheets showing our route (same as the 2014 ride). Cyclists will be instructed to ride single file, on the right side of the road, and to follow all vehicle laws, including stopping at red lights and stop signs.

We will hire Eastham police officers to work safety details. We operate a support team consisting of medical personnel, bicycle mechanics, and amateur (HAM) radio operators. Our lead HAM radio operator monitors all emergency radio frequencies, so that we can close or redirect our route should that become necessary.

Please let me know if there are additional steps, permits or permissions I must take to assure approval of the town of Eastham to host our event. I have also provided an Event Notification Form from the Massachusetts Department of Transportation that you can use to indicate your approval for our request.

If you need any further information or have any questions regarding this request please don't hesitate to call me. Thank you for your continued support of the Cape Cod Getaway MS Bike Ride.

Best Regards,

Bill Sykes
Sport Coordinator
Promoter Line, Inc
East Coast Office
508 746 3207 o / 508 746 1695 f / 508 954 9037 c
www.promoterline.com

EVENT NOTIFICATION FORM

Date: 10/30/14

Mrs. Mary-Joe Perry
District Highway Director, District Five
MassDOT, Highway Division
1000 County Street
Taunton, MA 02780

Dear Sir:

Please be advised that the City/Town of Eastham has notified the Board of Selectmen/City Council, Local Police Department, Local Fire Department and if applicable the State Police of its intention to conduct **road work/parade/race**/or other events impacting State Highways on Route(s) _____ in or through the City/Town(s) of Eastham _____ benefiting The National MS Society

The Board of Selectmen/City Council understands that it must give the Police and Fire Departments at least 48 hours notice before the commencement of the proposed work or event.

The Grantee must supply a Traffic Management Plan when the roadway is occupied and for all detours associated with said events to this Department and to all officials listed below. The Grantee(s) must notify the local and/or state police to set up a detour of this area with appropriate signs and barricades. The local Fire Department must be notified of the detour to ensure that measures will be taken to minimize disruption to the Fire Department's emergency service during the event. The Grantee(s) must also notify local media (newspapers, radio) of this proposed event.

The following signatures are required prior to the issuance of the Permit. All officials listed below shall assume all responsibility and liability for all activity associated under their jurisdiction.

LOCAL POLICE DEPARTMENT

Signed: _____

Title: Chief of Police

City/Town: Eastham

FIRE DEPARTMENT

Signed: _____

Title: _____

City/Town: _____

BOARD OF SELECTMEN/CITY COUNCIL

Signed: _____

Title: _____

City/Town: _____

STATE POLICE DEPARTMENT

Signed: _____

Title: _____

City/Town: _____



MS Cape Cod Getaway Day 2									
Turn by turn		5:00:00	Start time	6:30:00 AM				20	8
Mile	Go	Turn Notes						Fastest	Slowest
33.14	1.67	Turn right onto Slough Rd						6:35:27	10:28:36
34.81	0	Continue onto Depot St						6:40:15	10:40:38
34.81	0.98	Harwich						6:40:15	10:40:38
35.79	0.33	Turn left onto Main St						6:43:05	10:47:41
36.12	2.16	Slight left onto Queen Anne Rd						6:44:02	10:50:04
38.28	1.78	Turn left onto Pleasant Lake Ave						6:50:15	11:05:37
40.06	0.1	Brewster						6:55:22	11:18:26
40.16	2.21	Right onto Cape Cod Rail Trail						6:55:40	11:19:09
42.37	1.63	Lunch, Stoney Brook Elementary School						7:02:02	11:35:04
44	1.83	Cross Millstone Rd						7:06:43	11:46:48
45.83	0.4	Orleans						7:11:59	11:59:59
46.23	0.18	Turn left to stay on Cape Cod Rail Trail/Skaket Beach Rd						7:13:09	12:02:51
46.41	0.2	Turn left onto West Rd						7:13:40	12:04:09
46.61	0.02	Turn right toward Skaket Beach Rd						7:14:14	12:05:36
46.63	0.45	Turn right onto Skaket Beach Rd						7:14:18	12:05:44
47.08	1.41	Turn left onto Rock Harbor Rd						7:15:35	12:08:59
48.49	0.19	Turn left onto Bridge Rd						7:19:39	12:19:08
48.68	1.39	Eastham						7:20:12	12:20:30
50.07	3.18	Slight left onto Herring Brook Rd						7:24:12	12:30:30
53.25	0.66	Continue onto Massasoit Rd						7:33:22	12:53:24
53.91	0.58	Turn left onto Steele Rd						7:35:16	12:58:09
54.49	0.62	Rest Stop 5 Cooks Brook Beach						7:36:56	13:02:20
55.11	0.85	Turn left onto Massasoit Rd						7:38:43	13:06:48
55.96	0.55	Wellfleet						7:41:10	13:12:55
56.51	2.18	Turn left onto US-6 E						7:42:45	13:16:52
58.69	0.2	Slight right onto State Hwy						7:49:02	13:32:34
58.89	0.02	Turn left onto Lecount Hollow Rd						7:49:36	13:34:00
58.91	0.23	Turn right onto US-6 E						7:49:40	13:34:09
59.14	0.42	Turn right onto Old County Rd						7:50:19	13:35:48
59.56	1.08	Continue onto Old Kings Hwy						7:51:32	13:38:50
60.64	0.39	Continue onto Old County Rd						7:54:39	13:46:36
61.03	0.57	Turn left onto Cahoon Hollow Rd						7:55:46	13:49:25
61.6	0.11	Turn right onto US-6 E						7:57:24	13:53:31
61.71	0.26	Turn left onto Main St						7:57:43	13:54:19
61.97	0.27	Turn right onto Long Pond Rd						7:58:28	13:56:11
62.24	0.15	Turn left onto Lawrence Rd						7:59:15	13:58:08
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68.82	8.04	Rest Stop 7, Truro Central School						8:18:12	14:45:30
76.86	0.07	Turn left onto Shank Painter Rd						8:41:21	15:43:24

Town of Eastham
Use and Reservation Application for Recreation and Beach Facilities

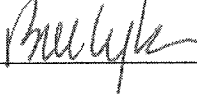
1. Name of Facility Desired: COOKS BROOK BEACH
(Note: Beach events may not be scheduled between the hours of 8:30am and 5:00pm from June 15 through September 15. Any requests for exception will require an appearance and/or hearing before the Board of Selectmen.)
2. Time of Event:
(Please include preparation and cleanup)
From 7AM To 1:30PM
3. Date(s) of Event and Day(s) of the week: 6/28 - SUNDAY
(Attach schedule if applicable.)
4. Organization/Group/Person: NATIONAL MS SOCIETY - GNEC
Non-Profit: Yes ☒ No ☐
Address: 101A FIRST AVE, SUITE 6, WALTHAM, MA 02451
Mailing Address (if different): C/D PROMOTERLINE, INC, 13 RIVER ST, PLYMOUTH, MA 02360
Phone #: 508 746 3207
Email: BILL@PROMOTERLINE.COM
Sponsor: _____
5. Location Requested:
- | | |
|--|---|
| <input type="checkbox"/> First Encounter Beach (choose only one) | <input type="checkbox"/> Field of Dreams |
| <input type="checkbox"/> Main Beach | <input type="checkbox"/> Basketball Court |
| <input type="checkbox"/> Lower Beach (Bee's River) | <input type="checkbox"/> Fields |
| <input type="checkbox"/> Campground Beach | <input type="checkbox"/> Wiley Park |
| <input checked="" type="checkbox"/> Cooks Brook Beach | <input type="checkbox"/> Great Pond |
| <input type="checkbox"/> Cole Road Beach | <input type="checkbox"/> Herring Pond |
| <input type="checkbox"/> Boat Meadow Beach | <input type="checkbox"/> Kingsbury Beach |
| <input type="checkbox"/> Thumpertown Beach | <input type="checkbox"/> Hemenway Landing |
| <input type="checkbox"/> South Sunken Meadow Beach | <input type="checkbox"/> Dyer Prince Area |
6. Services Requested:
- | | |
|---|---|
| <input type="checkbox"/> Police Detail | <input type="checkbox"/> Fields/In-Fields Lined |
| <input type="checkbox"/> Fire Permit (contained, charcoal only) | <input type="checkbox"/> Basketball Court Lights |
| <input type="checkbox"/> Lifeguard/Staff | <input type="checkbox"/> Electricity (Field of Dreams Only) |
| <input type="checkbox"/> Restroom Access | <input type="checkbox"/> Other: _____ |
7. Description of the Event: Please attach a separate letter detailing the event.

Tents or other temporary structures are not permitted, except by special permission of the Board of Selectmen. An appearance before the Town of Eastham Conservation Commission may be required.

Accepted by the Board of Selectmen November 18, 2002

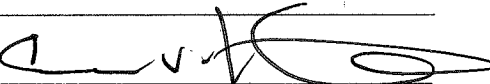
Agreement

I have carefully read the rules and regulations and fully understand their content. I accept the responsibility for the proper use of the facilities and for the actions and conduct of the group using the Town of Eastham facilities for this function. I will assume all responsibility for all fees, charges, and damage claims resulting from such use of the facilities.

Printed Name: BILL SYKES Telephone: 508 746 3207
Address: 13 RIVER ST PLYMOUTH, MA 02360
Signature:  Date: 10/30/14

Approval of the following is required before this application is approved: (To be completed by the Town of Eastham)

Fire Department _____

Police Department 

Health Department _____

Building Department _____


Building Maintenance Dept. _____

Recreation Department _____

Town Administrator _____

Approval/Denial

This application has been ***Approved / Denied***. If approved, reservations have been made according to the above information with the understanding that the policies and regulations of the Board of Selectmen will be followed.

Signature:  Date: 4/Nov/2014

This application has been denied because _____.

Information or Questions: Please call the Recreation and Beach Department (508) 240-5974.

Mail completed application to: Town of Eastham
Recreation and Beach Department
2500 State Highway, Eastham, MA 02642

Accepted by the Board of Selectmen November 18, 2002



Ms. Sheila Vanderhoef
Town Administrator
2500 State Hwy.
Eastham, MA. 02642

October 30, 2014

Dear Ms. Vanderhoef,

We will be holding our 31th annual Cape Cod Getaway MS Bike Ride on June 27th and 28th, 2015. This two day, 150 mile bicycle tour attracts 2100 cyclists, who ride from Boston, Mass. to Provincetown, Mass. to raise funds to support the National Multiple Sclerosis Society.

We respectfully request the use of local and state roads in the town of Eastham for the ride on June 28. I have enclosed cue sheets showing our route (same as the 2014 ride). Cyclists will be instructed to ride single file, on the right side of the road, and to follow all vehicle laws, including stopping at red lights and stop signs.

We will hire Eastham police officers to work safety details. We operate a support team consisting of medical personnel, bicycle mechanics, and amateur (HAM) radio operators. Our lead HAM radio operator monitors all emergency radio frequencies, so that we can close or redirect our route should that become necessary.

Please let me know if there are additional steps, permits or permissions I must take to assure approval of the town of Eastham to host our event. I have also provided an Event Notification Form from the Massachusetts Department of Transportation that you can use to indicate your approval for our request.

If you need any further information or have any questions regarding this request please don't hesitate to call me. Thank you for your continued support of the Cape Cod Getaway MS Bike Ride.

Best Regards,

Bill Sykes
Sport Coordinator
Promoter Line, Inc
East Coast Office
508 746 3207 o / 508 746 1695 f / 508 954 9037 c
www.promoterline.com

EVENT NOTIFICATION FORM

Date: 10/30/14

Mrs. Mary-Joe Perry
District Highway Director, District Five
MassDOT, Highway Division
1000 County Street
Taunton, MA 02780

Dear Sir:

Please be advised that the City/Town of Eastham has notified the Board of Selectmen/City Council, Local Police Department, Local Fire Department and if applicable the State Police of its intention to conduct **road work/parade/race**/or other events impacting State Highways on Route(s) _____ in or through the City/Town(s) of Eastham _____ benefiting The National MS Society

The Board of Selectmen/City Council understands that it must give the Police and Fire Departments at least 48 hours notice before the commencement of the proposed work or event.

The Grantee must supply a Traffic Management Plan when the roadway is occupied and for all detours associated with said events to this Department and to all officials listed below. The Grantee(s) must notify the local and/or state police to set up a detour of this area with appropriate signs and barricades. The local Fire Department must be notified of the detour to ensure that measures will be taken to minimize disruption to the Fire Department's emergency service during the event. The Grantee(s) must also notify local media (newspapers, radio) of this proposed event.

The following signatures are required prior to the issuance of the Permit. All officials listed below shall assume all responsibility and liability for all activity associated under their jurisdiction.

LOCAL POLICE DEPARTMENT

Signed: _____

Title: _____

City/Town: _____

FIRE DEPARTMENT

Signed: _____

Title: _____

City/Town: _____

BOARD OF SELECTMEN/CITY COUNCIL

Signed: _____

Title: _____

City/Town: _____

STATE POLICE DEPARTMENT

Signed: _____

Title: _____

City/Town: _____



MS Cape Cod Getaway Day 2									
Turn by turn		5:00:00	Start time	6:30:00 AM				20	8
Mile	Go	Turn Notes						Fastest	Slowest
33.14	1.67	Turn right onto Slough Rd						6:35:27	10:28:36
34.81	0	Continue onto Depot St						6:40:15	10:40:38
34.81	0.98	Harwich						6:40:15	10:40:38
35.79	0.33	Turn left onto Main St						6:43:05	10:47:41
36.12	2.16	Slight left onto Queen Anne Rd						6:44:02	10:50:04
38.28	1.78	Turn left onto Pleasant Lake Ave						6:50:15	11:05:37
40.06	0.1	Brewster						6:55:22	11:18:26
40.16	2.21	Right onto Cape Cod Rail Trail						6:55:40	11:19:09
42.37	1.63	Lunch, Stoney Brook Elementary School						7:02:02	11:35:04
44	1.83	Cross Millstone Rd						7:06:43	11:46:48
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68.82	8.04	Rest Stop 7, Truro Central School						8:18:12	14:45:30
76.86	0.07	Turn left onto Shank Painter Rd						8:41:21	15:43:24

Town of Eastham
Use and Reservation Application for Recreation and Beach Facilities

1. Name of Facility Desired: COOKS BROOK BEACH
(Note: Beach events may not be scheduled between the hours of 8:30am and 5:00pm from June 15 through September 15. Any requests for exception will require an appearance and/or hearing before the Board of Selectmen.)
2. Time of Event:
(Please include preparation and cleanup)
From 7AM To 1:30PM
3. Date(s) of Event and Day(s) of the week: 6/28 - SUNDAY
(Attach schedule if applicable.)
4. Organization/Group/Person: NATIONAL MS SOCIETY - GNEC
Non-Profit: Yes ☒ No ☐
Address: 101A FIRST AVE, SUITE 6, WALTHAM, MA 02451
Mailing Address (if different): C/O PROMOTER LINE, INC, 13 RIVER ST, PLYMOUTH, MA 02360
Phone #: 508 746 3207
Email: BILL@PROMOTERLINE.COM
Sponsor: _____
5. Location Requested:
- | | |
|--|---|
| <input type="checkbox"/> First Encounter Beach (choose only one) | <input type="checkbox"/> Field of Dreams |
| <input type="checkbox"/> Main Beach | <input type="checkbox"/> Basketball Court |
| <input type="checkbox"/> Lower Beach (Bee's River) | <input type="checkbox"/> Fields |
| <input type="checkbox"/> Campground Beach | <input type="checkbox"/> Wiley Park |
| <input checked="" type="checkbox"/> Cooks Brook Beach | <input type="checkbox"/> Great Pond |
| <input type="checkbox"/> Cole Road Beach | <input type="checkbox"/> Herring Pond |
| <input type="checkbox"/> Boat Meadow Beach | <input type="checkbox"/> Kingsbury Beach |
| <input type="checkbox"/> Thumpertown Beach | <input type="checkbox"/> Hemenway Landing |
| <input type="checkbox"/> South Sunken Meadow Beach | <input type="checkbox"/> Dyer Prince Area |
6. Services Requested:
- | | |
|---|---|
| <input type="checkbox"/> Police Detail | <input type="checkbox"/> Fields/In-Fields Lined |
| <input type="checkbox"/> Fire Permit (contained, charcoal only) | <input type="checkbox"/> Basketball Court Lights |
| <input type="checkbox"/> Lifeguard/Staff | <input type="checkbox"/> Electricity (Field of Dreams Only) |
| <input type="checkbox"/> Restroom Access | <input type="checkbox"/> Other: _____ |
7. Description of the Event: Please attach a separate letter detailing the event.

Tents or other temporary structures are not permitted, except by special permission of the Board of Selectmen. An appearance before the Town of Eastham Conservation Commission may be required.

Accepted by the Board of Selectmen November 18, 2002

1. Anticipated number of people: 1500 REGISTERED RIDERS
2. Admission Fee:
 Yes _____ No ✓
 If Yes, Price? Adult _____ Senior _____ Child _____
 Discount Fee Policy? _____
3. Will items or food be sold? (Specify item(s) and approximate cost.) (Additional permits may be required.) NO

Insurance (May be required.)

4. Does the organization carry liability insurance? Yes ✓ No _____
5. If yes, indicate the amount: _____ and the Agent's Name: COI AVAILABLE ON REQUEST
6. A copy of the Certificate of Insurance must be provided naming the Town of Eastham as an included party in the coverage.

Fees: (To be completed by the Town of Eastham)

	<u>Description of Service</u>	<u>Amount Billed</u>	<u>Paid</u>
a.	Field Rental Charge	_____	_____
b.	Court Rental Charge	_____	_____
c.	Light Usage Charge	_____	_____
d.	Lifeguard	_____	_____
e.	Garbage Removal	_____	_____
f.	Beach Use Charge	_____	_____
g.	Security Deposits	\$50 _____ \$100 _____ \$150 _____	_____
h.	Other Services	_____	_____
i.	League Service Fee	\$50(1-6wks) _____ \$100(6+) _____	_____
j.	Tournament Fee	\$150 _____	_____

*** Once a fee has been established, payment must be received by the Town of Eastham Recreation & Beach Department within two (2) weeks or your date and place will not be reserved and will be offered to another group/party.

*** If for any reason the event is cancelled, only fifty percent (50%) of the fee will be returned.

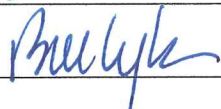
Accepted by the Board of Selectmen November 18, 2002

Agreement

I have carefully read the rules and regulations and fully understand their content. I accept the responsibility for the proper use of the facilities and for the actions and conduct of the group using the Town of Eastham facilities for this function. I will assume all responsibility for all fees, charges, and damage claims resulting from such use of the facilities.

Printed Name: BILL SYKES Telephone: 508 746 3207

Address: 13 RIVER ST PLYMOUTH, MA 02360

Signature:  Date: 10/30/14

Approval of the following is required before this application is approved: (To be completed by the Town of Eastham)

Fire Department _____

Police Department _____

Health Department _____

Building Department _____

Building Maintenance Dept. _____

Recreation Department _____

Town Administrator _____

Approval/Denial

This application has been ***Approved / Denied***. If approved, reservations have been made according to the above information with the understanding that the policies and regulations of the Board of Selectmen will be followed.

Signature: _____ Date: _____

This application has been denied because _____.

Information or Questions: Please call the Recreation and Beach Department (508) 240-5974.

Mail completed application to: Town of Eastham
Recreation and Beach Department
2500 State Highway, Eastham, MA 02642

Accepted by the Board of Selectmen November 18, 2002



TOWN OF EASTHAM

2500 State Highway, Eastham, MA 02642-2544

All departments 508-240-5900 • Fax 508-240-1291

www.eastham-ma.gov

TOWN OF EASTHAM BOARD OF SELECTMEN BUDGET POLICY FISCAL YEAR 2016

1.0 THE MANDATE:

In accordance with the Town of Eastham Home Rule Charter, the Eastham Board of Selectmen hereby issues this policy statement to inform and direct the preparation of the FY16 Municipal and School Operating and Capital budgets. The Charter requirement in Section 6-1-4 states that:

Annually prior to the first day of November, the Board of Selectmen after consulting with the Town Administrator shall issue a policy statement that shall establish general guidelines for the next town budget.

2.0 THE UPCOMING YEAR OVERVIEW:

Fiscal Year 16 presents some unique opportunities and challenges. Approved at Annual Town Meeting in May 2014, were two major capital projects, Phase 1 of the municipal water implementation, and dredging of Rock Harbor. Previously approved and just getting underway is the reconstruction of the library. It is significant that these three major bond issues will be added to the tax rate in FY16. Rock Harbor was approved at \$700K and the municipal water was approved at \$45.8 million. The Library, previously approved at \$4.5 million. While we anticipate grant funds and low interest loans to offset the cost of the water and the dredging, the library portion of the library project to be funded by the town is the \$4.5 million. For FY16, debt service is expected to increase from 5% of total operating budget to 7% of total operating. Over the next three years, debt service will increase as the municipal water project Phase 1 is completed, and fully bonded. While we continue to seek alternate funding for this project, it is not clear at this time that assistance will come through

The budget policy then will recognize the limitations that such debt places on the limited financial resources of the town.

2.1 Specific Fiscal Constraints

This portion of the policy details several specific factors which must be considered as fiscal constraints that inform the policy and limit opportunities for fiscal growth.

2.1.1 Other Post Employment Benefits (OPED)

Under accounting standards, municipalities are required to establish a trust fund for the purpose of building cash reserves to fund retired employee benefits. Last year we created the trust fund with minimal funding, \$5000. We need to continue to set aside some money each year. Our estimated liability in 2014 is \$13 million.

2.1.2 Stabilization Fund

A stabilization fund is a cash fund that may be used for any items for which the town may borrow. Towns may have more than one stabilization fund. To remove money from a stabilization fund, a two thirds vote of town meeting is required. At the Annual Town Meeting in May 2014, the town reduced this fund by \$100,000 to support the continued landfill testing and reporting. The balance in the fund is just over \$4,000. We should plan to add money to this fund at the upcoming town meeting.

2.1.3 Major Road and Infrastructure Needs

Most of the municipal buildings and equipment are adequate and in good condition. However, investment in the municipal road surfaces, has not kept pace with structure and equipment improvements in Eastham, and the Town may need a major bond issue in the near future to fund necessary road improvements and repairs. The reductions Chapter 90 grants from the state, has affected road repair investments throughout the commonwealth and Eastham is no different. High oil prices, and therefore asphalt prices, mean fewer road miles are impacted by the level funding or reduction in state funding of Chapter 90 grants.

2.1.4 New Debt Issues

As mentioned above, the town will issue bond issues for approved capital projects, specifically the library, Rock Harbor dredging, and Phase 1 of the municipal water project. All three debt issues will be bonded or use BANS (Bond Anticipation Notes), which in either case will be funded through property taxes.

2.1.5 School Expenses

The budget process for Eastham Elementary, Nauset Regional and Cape Cod Tech are on a similar timeline to the Towns'. It is important that these departments, as they develop their budgets, understand that the town has very limited capacity to accommodate significant budget growth. The Nauset Region has recently completed two capital projects which may have a significant impact of the assessment request. This may present funding problems for the Town.

3.0 OTHER ISSUES:

In addition to the fiscal constraints outlined above, consideration is given to departmental instructions in terms of current service levels, use of cash to support operating and capital expenditures and supplementing revenue with an operating override.

4.0 In consideration of the foregoing, the Board of Selectmen policy for Fiscal Year 2016 is as follows:

4.1 OPERATING BUDGETS;

All Town Departments shall prepare a budget that maintains current staffing and departmental programs. Those budgets will form the basis of the budget to be prepared by the Town Administrator which may increase by 2.5%. If the recommended spending exceeds that, then an explanation of the additional needs shall be prepared in a narrative. Each department may make suggestions for revenue increases and cost decreases to support the operating budget.

Funding for the operating budget is from two primary sources, the tax levy and local receipts. The levy is anticipated to be \$19,785,844 and local receipts are estimated at \$3,100,000. The projected budget based on 2.5% growth, is projected to be \$23,289,625. This budget amount includes the three school (CCT, Nauset, and Eastham Elem.) budgets as well. We understand that current budget projections which assume an increase of 2.5% overall, will require an operating override of between \$700,000 and \$1,000,000 dollars. An override of \$1 million dollars would represent an increase in the tax rate of approximately .35/1000, or \$140 for a property valued at \$400,000.

The School departments, despite their needs, should make an effort to stay within these budget guidelines. The 2.5% overall increase should be to the budget bottom line. Assessments will, of necessity, be based on population and therefore may increase by more than 2.5%. We are requesting in this policy that education expenses be limited in overall growth to 2.5% including all operating expenses. This year the Town will consider the "capital budget" as part of the overall operating as the school district has used the funds for ordinary equipment and supply needs and not as originally intended for capital needs including building and major equipment. The fund is used for ordinary repair items and computer purchases and is not legally constrained from use for any purpose the school committee so designates.

4.2 CAPITAL BUDGETS

The municipal capital acquisition budget article for fiscal year 16 should be funded with no less than \$500,000 in free cash and special revenue funds such as

ambulance receipts, boat excise, and community preservation funds if appropriate. The capital budget includes Eastham Elementary School needs as well as municipal needs. The town is continuing to pay the debt on the recent renovations of the building. However, it is necessary to invest in minor building maintenance to preserve the structure. In alternate years the town uses this capital line for technology upgrades and improvements.

This budget policy's primary focus is to provide guidance to the Town Administrator and all town Department Managers and School Administration to develop a budget that recognizes the fiscal pressures on revenues and the obligations beyond the operating budgets. This policy supports the development of a balanced budget without additional revenues beyond the tax levy and local receipts. However, we do understand that consideration may be given to an override if necessary to maintain existing staffing levels and programs.

This budget policy is adopted by the Board at a public meeting on _____, 2014

Linda Burt, Chair

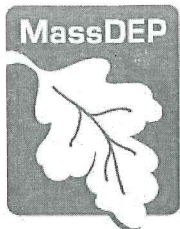
John Knight, Vice Chair

Martin McDonald, Clerk

Wallace Adams

Elizabeth Gawron

INFORMATION



Commonwealth of Massachusetts
Executive Office of Energy & Environmental Affairs

Info 7Pg

Department of Environmental Protection

One Winter Street Boston, MA 02108 • 617-292-5500

DEVAL L. PATRICK
Governor



MAEVE VALLELY BARTLETT
Secretary

DAVID W. CASH
Commissioner

October 16, 2014

Ms. Linda S. Burt
Chair, Board of Selectmen
Town of Eastham
2500 State Highway
Eastham, MA 02642

Dear Ms. Burt,

Congratulations! It is my pleasure to inform you that the Massachusetts Department of Environmental Protection (MassDEP) has awarded the Town of Eastham a Sustainable Materials Recovery Program Municipal Grant. The Town of Eastham will receive up to \$750 for a Targeted Small Scale Initiative.

The Sustainable Materials Recovery Program (SMRP) was created under 310 CMR 19.300-303 and the Green Communities Act, which directs a portion of the proceeds from the sale of Waste Energy Certificates to recycling programs approved by MassDEP. The SMRP solicitation, issued April 1, 2014, offered funding to cities, towns and regional entities - as well as certain non-profit organizations that provide services to them - for recycling, composting, reuse and source reduction activities that will increase diversion of municipal solid waste and household hazardous waste from disposal. MassDEP received applications from 185 municipalities, regional groups and non-profits. With \$3.8 million in requested funds, the evaluation and award process was extremely competitive.

The terms and conditions of your grant are outlined in the attached document, which contains key dates and deadlines specific to your award. This information has also been provided to the municipal recycling contact copied below. Should you have any questions, please call Tina Klein at (617) 292-5704.

Thank you for your commitment to advancing recycling and waste reduction in Massachusetts. Together our efforts will reduce greenhouse gas emissions, conserve natural resources and save energy, while also supporting jobs and reducing disposal costs for waste generators and municipalities.

Sincerely,

David W. Cash
Commissioner

cc: Mr. Neil Andres, DPW Director



Attachment A

Recycling Dividends Program

The Recycling Dividends Program has two categories of criteria: one for communities that operate or contract for operation of curbside trash **and** recycling collection ("curbside"), and one for those with a transfer station for residents to drop-off trash **and** recycling ("drop-off"). Municipalities that do not provide both trash and recycling services to their residents are not eligible for RDP. Municipalities that offer both a curbside option for trash and recycling and a drop-off option for trash and recycling will file as "curbside". However, they are eligible for other categories of SMRP (small scale initiatives, technical assistance from Municipal Assistance Coordinators) and would become eligible for RDP should they reinstate solid waste services.

Eligibility criteria will ramp up over time, leveraging increasing diversion results and lower solid waste disposal. Only one option may be selected in each criteria area.

MassDEP will conduct audits of several municipalities each year to insure that program information is accurate. Submittal of an RDP application that contains false or misleading data will be grounds for banning the municipality from the SMRP grant program for a minimum of 4 years.

Earning Points – Curbside Programs

Solid Waste Program

- SMART/PAYT program is currently in place which requires all trash to be placed in a SMART/PAYT bag [5 points]
- SMART/PAYT program is currently in place which allows each household to disposed of the "first bag / barrel free;" trash in excess of 35 gallons must be placed in a SMART/PAYT bag. A trash cart (35 gallons or less) collected weekly also qualifies [4 points]
- Trash Limit: Households are limited to the equivalent of 64 gallons of trash capacity per week (two 32-gallon barrels or one 64-gallon cart) [2 points]

Eligibility Notes:

- Sticker, tag and punch-card programs are not eligible as theses programs do not ensure the consistency of bag size. This restriction consistent with our SMART/PAYT grant offering over the last several years which also does not provide grant funding for sticker, tag or punch-card programs;
- If "free bags" are provided to a subset of the households in excess of 4% of households served, the municipality is NOT eligible for the Full SMART/PAYT points, but does earn points as a "first bag free" program. This scenario occurs when bags are provided based on some criteria such as need or age;
- A 64-gallon trash cart program where excess trash is not collected would qualify for the trash limit points;
- A 64-gallon trash cart program where excess trash must be placed in an official town overflow fee-based bag, or in additional cart that carries annual fee, would qualify for the trash limit points;
- A 64-gallon trash cart program where excess trash can be brought to the transfer station at no cost, does NOT qualify for the trash limit points.

Organics

- Source separated food waste is collected, for composting, weekly from all households served by the municipal trash program [4 points]
- Source separated food waste is collected weekly from households currently participating in a pilot program [2 points]

Eligibility Notes:

- If you select the 'pilot' option you will be asked for the number of households in the pilot.

Bulky Items

- The municipality or its hauler charges residents a fee of not less than \$5 each for the handling of at least 3 of the following bulky items, either at the curb or at its municipal drop-off: Mattresses, upholstered furniture, wood furniture, toilets, sinks, carpet [2 points]

Eligibility Notes:

- Bulky Items collected can be disposed or recycled;
- If your trash hauler is instructed not to collect one or more of these items, and you provide residents with the name of a company that will pick the item(s) up curbside, you can count those items toward the required three. For example, you instruct your trash hauler not to collect mattresses and you provide residents with the name and contract information for a company that, for a fee, will pick up mattresses.

Yard Waste

- Yard waste is collected curbside a minimum of 20 weeks per year [2 points]
- Residents can take yard waste to a drop-off location that is open a minimum of 30 weeks per year [1 point]

Eligibility Note:

- Yard waste means: leaves, pine needles, grass clippings, prunings and brush;
- Criteria are silent on the number of days or hours per week that the drop-off must be open to earn points. This may change next year.

Mandatory Recycling Enforcement

- A dedicated Enforcement Coordinator spends a minimum of 19 hours per week on the street verifying compliance with the municipality's mandatory recycling program and issuing fines for non-compliance [3 points]

Eligibility Notes:

- The municipality must have, in effect as of June 11, 2014, a mandatory recycling regulation, ordinance or bylaw that provides for the issuing of fines for non-compliance. The enforcement coordinator must be actively enforcing the rules on or before June 11, 2014;
- In addition to enforcing mandatory recycling, the enforcement coordinator may also enforce other components of the solid waste program including trash limits and contaminants in recycling.

Household Hazardous Waste (HHW) Collection

- Host a permanent HHW collection center – minimum 6 x year [2 points]
- Participate in regional HHW collection center – min 6 x year [2 points]
- Participate in reciprocal arrangement – min 6 x year [2 points]
- Host comprehensive HHW collection events twice per year [1 point]

Eligibility Notes:

- Only comprehensive HHW collection events can be counted under this criterion. A comprehensive HHW collection event accepts a broad range of household hazardous products from residents, including but not limited to: pesticides, pool chemicals, oil based paint and other flammables, automotive products, elemental mercury, cleaning products and other chemicals;
- Collection events for only a subset of materials (ex., paint collection, motor oil collection) do not count toward the required minimum for the option selected;
- Assessing a user fee is allowable;
- To earn points for participating in "regional" HHW collection center a municipality must have an agreement with a regional collection center that is open a minimum of six times per year. This agreement may be in the form of a contract or memorandum of understanding. A membership fee is paid by participating municipalities to be part of the group. If you select this option you will be asked for the name of the facility;
- To earn points for participating in a "reciprocal" arrangement for HHW collection events a municipality must have an agreement with a group of municipalities that allows for unrestricted access to a minimum of six events hosted by the municipalities of the group. Requiring pre-registration is allowable but not a requirement. Asking out-of-town residents to arrive during a specified timeframe is allowable. The list of event locations, dates and times must posted to the

municipal website and be promoted through all other channels used for educating residents about HHW disposal options. If you select this option, you will be asked to list the other participating municipalities;

- To earn the point for hosting two comprehensive events per year, both events must be in your municipality. If you select this option you will be asked for the date of the last event and the date of the next event;
- NO POINTS are earned by municipalities who are essentially “hands-off” or “washed hands” when it comes to HHW, merely directing residents to open events in other municipalities;
- Directing residents to privately owned HW facilities does not count.

Center for Hard to Recycle Materials (CHARM) [2 points]

To qualify for the CHARM points the municipality must meet all of the following criteria:

1. Items collected for **recycling** at a **single permanent location**
2. The Center must be open a minimum of once per month
3. The Center must be in your municipality or a contiguous community (i.e., shares a border)
4. Residents must be able to drop-off a minimum of 5 items listed below:
 - o Automotive wastes – must collect all of the following: antifreeze, waste oil, tires, auto batteries
 - o Books/media
 - o Bulky rigid plastics
 - o Carpet
 - o Electronic wastes – all computer and TV related electronics
 - o Expanded polystyrene (ex., Styrofoam)
 - o Large appliances
 - o Mattresses
 - o Mercury bearing products – must collect all of the following: fluorescent lamps/CFLs, button batteries, thermostats, thermometers, other mercury containing products
 - o Paint
 - o Textiles
 - o Wood

Eligibility Notes:

- Tires – you can still qualify if the tire recycler you use sells a portion of their shredded tires for fuel;
- Paint – may be sent for recycling, fuels blending, or hazardous waste disposal;
- Mattresses – deconstructing a mattress and recycling the wood and metal, and disposing of the foam, batting and fabric will count as recycling for this criterion.
- Wood – Collecting mixed C&D and sending it to a C&D processor does not count. This must be source separated C&D wood. MassDEP is trying to drive better and higher uses of materials sent to C&D processors.

Earning Points – Drop-off Programs

Solid Waste Program

- o SMART/PAYT program is currently in place which requires all trash to be placed in a SMART/PAYT bag [4 points]
- o A Save-Money-and-Reduce-Trash/PAYT program is currently in place where the municipality provides households with no more than 50 SMART/PAYT bags per year. Residents must purchase PAYT bags for trash in excess of 50 bags [3 points]

Eligibility Notes:

- Sticker, tag and punch-card programs are not eligible as these programs do not ensure the consistency of bag size. This is consistent with our SMART/PAYT grant offering over the last several years which also does not provide grant funding for sticker, tag or punch-card programs;
- A “first bag free” program applies to municipalities that give their residents no more than 52 bags per year, usually as part of the transfer station sticker renewal process;
- If “free bags” are provided to a subset of the households in excess of 4% of households served, the municipality is NOT eligible for the Full SMART/PAYT points, but does earn points as a “first

bag free" program. This scenario occurs when bags are provided based on some criteria such as need or age.

Swap Shop

- o Municipally operated drop-off for reusable home goods and furnishings for others to take [2 points]

Eligibility Notes:

- The municipality must be able to store reusable items out of the weather in a structure with four walls and a roof.
- A 'swap area', or 'swap table' that is cleared into the trash (solid waste) at the end of each day does not qualify for these points.

Organics

- o Source separated food waste collected at a municipally owned collection center [2 points]

Bulky Items

- o Minimum fee of \$5 for at least 3 of these items: Mattresses, upholstered furniture, wood furniture, toilets, sinks, carpet [1 point]

Eligibility Notes:

- Bulky Items collected can be disposed or recycled;
- If you do not accept one of these items for disposal or recycling, and instead you provide residents with the name of a company that will pick the item(s) up curbside for a fee, you can count this item toward the required three. For example, if you do not accept mattresses at your transfer station for recycling or disposal and instead you provide residents with the name and contact information of a company that, for a fee, will pick up a mattress curbside, this counts.

Yard Waste

- o Drop-off location open minimum of 30 weeks per year [2 points]

Eligibility Note:

- Yard waste means: leaves, pine needles, grass clippings, prunings and brush;
- Criteria are silent on the number of days or hours per week that the drop-off must be open to earn points. This may change next year.

Household Hazardous Waste (HHW) Collection

- o Host a permanent HHW collection center – minimum 6 x year [2 points]
- o Participate in regional HHW collection center – min 6 x year [2 points]
- o Participate in reciprocal arrangement – min 6 x year [2 points]
- o Host comprehensive HHW collection events twice per year [1 point]

Eligibility Notes:

- Only comprehensive HHW collection events can be counted under this criterion. A comprehensive HHW collection event accepts a broad range of household hazardous products from residents, including but not limited to: pesticides, pool chemicals, oil based paint and other flammables, automotive products, elemental mercury, cleaning products and other chemicals;
- Collection events for only a subset of materials (ex., paint collection, motor oil collection) do not count toward the required minimum for the option selected;
- Assessing a user fee is allowable;
- To earn points for participating in "regional" HHW collection center a municipality must have an agreement with a regional collection center that is open a minimum of six times per year. This agreement may be in the form of a contract or memorandum of understanding. A membership fee is paid by participating municipalities to be part of the group. If you select this option you will be asked for the name of the facility;
- To earn points for participating in a "reciprocal" arrangement for HHW collection events a municipality must have an agreement with a group of municipalities that allows for unrestricted access to a minimum of six events hosted by the municipalities of the group. Requiring pre-

registration is allowable but not a requirement. Asking out-of-town residents to arrive during a specified timeframe is allowable. The list of event locations, dates and times must be posted to the municipal website and be promoted through all other channels used for educating residents about HHW disposal options. If you select this option, you will be asked to list the other participating municipalities;

- To earn the point for hosting two comprehensive events per year, both events must be in your municipality. If you select this option you will be asked for the date of the last event and the date of the next event;
- NO POINTS are earned by municipalities who are essentially “hands-off” or “washed hands” when it comes to HHW, merely directing residents to open events in other municipalities;
- Directing residents to privately owned HW facilities does not count.

Center for Hard to Recycle Materials (CHARM) [2 points]

To qualify for the CHARM points the municipality must meet all of the following criteria:

2. Items collected for **recycling** at a **single permanent location**
3. The Center must be open a minimum of once per month
4. The Center must be in your municipality or a contiguous community (i.e., shares a border)
5. Residents must be able to drop-off a minimum of 7 items listed below:
 - Automotive wastes – must collect all of the following: antifreeze, waste oil, tires, auto batteries
 - Books/media
 - Bulky rigid plastics
 - Carpet
 - Electronic wastes – all computer and TV related electronics
 - Expanded polystyrene (ex., Styrofoam)
 - Large appliances
 - Mattresses
 - Mercury bearing products – must collect all of the following: fluorescent lamps/CFLs, button batteries, thermostats, thermometers, other mercury containing products
 - Paint
 - Textiles
 - Wood

Eligibility Notes:

- Tires – you can still qualify if the tire recycler you use sells a portion of their shredded tires for fuel;
- Paint – may be sent for recycling, fuels blending, or hazardous waste disposal;
- Mattresses – deconstructing a mattress and recycling the wood and metal, and disposing of the foam, batting and fabric will count as recycling for this criterion
- Wood – Collecting mixed C&D and sending it to a C&D processor does not count. This must be source separated C&D wood. MassDEP is trying to drive better and higher uses of materials sent to C&D processors.

Hauler Regulation

The municipality has a hauler regulation, ordinance or bylaw that is actively enforced, which requires private haulers providing trash collection service to residents to also provide recycling collection at one integrated price [3 points]

Eligibility Notes:

- If you select this option you will be asked to attach a copy of the regulation, ordinance or bylaw which demonstrates the integrated pricing requirement;
- If you select this option you will be required to draft and attach documentation demonstrating **active enforcement** is taking place. This should include, but is not limited to: description of the enforcement protocol or procedure, identification by title of the person(s) responsible for enforcement, documentation of warnings given, fines levied and permits revoked as a result of this enforcement activity.

Hauler and Business Recycling Access

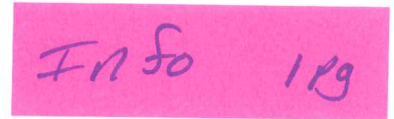
- Haulers collecting from residential customers are encouraged to tip recyclables at a municipal facility; annual mailing required [2 points]
- Businesses are encouraged to bring recyclables to the municipal drop-off; annual mailing required [1 point]

Eligibility Notes for hauler access:

- Private haulers serving your residents may plan their collection routes such that they are also collecting from residents in another municipality in the same load. To earn these points, the hauler must be able to tip recyclables even if all of the material is not generated by your residents;
- Must be able to accommodate small packer trucks;
- Must be able to take loads greater than 5 cubic yards, which may require a permit change;
- This may not be feasible for some transfer stations due to facility size and capability to handle increased volume;
- May meet outreach requirement by doing outreach to permitted haulers;
- May charge a fee for haulers to tip recyclables;
- If local regulation, ordinance or bylaw prohibits private haulers from tipping recyclables generated and collected in another municipality, then you are NOT eligible for these points.



November 6, 2014



Board of Selectmen
Town of Eastham
2500 State Highway
Eastham, MA 02642

Re: Installation Rates

Dear Chairman and Members of the Board:

In keeping with our ongoing efforts to provide regular updates regarding our services, I am writing to inform you of the following changes to our installation rates which will be effective January 1, 2015:

Hourly Service Charge from \$33.20 to \$35.80
Additional Outlet (Initial Installation of Service) from \$13.35 to \$14.40
Additional Outlet (After Initial Installation of Service) from \$32.15 to \$33.20
Activate Pre-Existing Additional Outlet (Initial Installation of Service) from \$5.60 to \$6.10
Activate Pre-Existing Additional Outlet (After Initial Installation of Service) from \$22.05 to \$22.95
Relocate Additional Outlet (Initial Installation of Service) from \$13.35 to \$14.50
Relocate Additional Outlet (After Initial Installation of Service) from \$28.55 to \$30.30
Connect VCR/DVD (Initial Installation of Service) from \$7.90 to \$7.75
Connect VCR/DVD (After Initial Installation of Service) from \$16.35 to \$19.00
Upgrade of Service from \$26.30 to \$28.45
Downgrade of Service from \$12.05 to \$12.40
In-Home Service Visit (Video, per occurrence) from \$32.10 to \$37.05

Please be advised Customers are receiving notification, in advance via bill message, of these changes. Should you have any questions, please do not hesitate to contact me at 617.279.6017.

Sincerely,

Mary O'Keeffe

Mary O'Keeffe, Sr. Manager
Government & Regulatory Affairs

